

TRAVEL AND LIVING EXPENSES  
REQUIREMENT NUMBER 034

STANDARD CHARGES AS DELINEATED IN THE BODY OF THIS PURCHASE ORDER  
INCLUDE REIMBURSEMENT OF TRAVEL AND LIVING EXPENSE. TRAVEL AND LIVING  
EXPENSE MUST BE DOCUMENTED WITH COPIES OF RECEIPTS. REIMBURSABLE TRAVEL  
AND LIVING EXPENSES ARE AS FOLLOWS:

AIR FARE (COACH ONLY)	MILEAGE	TOLLS	MEALS
CAR RENTAL	GASOLINE..	HOTEL/MOTEL	